



**OFFICE OF THE COMMISSIONER COOPERATION & REGISTRAR,
COOPERATIVE SOCIETIES, CHHATTISGARH**

**Short Term E-Tender for Selection of Hotel(s) for Accommodation of
Delegates and Conference Venue**

CORRIGENDUM – I

Reference: Short Term E-Tender dated 18.09.2026 for accommodation of delegates and Conference Venue for the National Conference/Workshop on Cooperation scheduled on 08-09 October 2026 at Bastar, Chhattisgarh.

In partial modification of the aforesaid RFP, and with a view to ensuring integrated accommodation, Conference and hospitality arrangements through a single responsible service provider, the following amendments are hereby issued:

1. SINGLE CATEGORY OF SELECTION

The existing classification under Category A - Main Conference Hotel and Category B - Additional Accommodation Hotel shall stand replaced by a single category of selection, namely “Main Conference Hotel”.

Accordingly, separate bidding, evaluation and award under Category B shall stand discontinued.

The successful Main Conference Hotel shall be the Lead Hotel and single point of responsibility for providing the Conference Venue, accommodation, catering, hospitality, technical/event-support services and other services specified in the RFP, including arrangement of additional accommodation wherever required.

All references in the RFP to “Category A” shall, wherever contextually applicable, be read as referring to the “Main Conference Hotel/Successful Bidder”. All provisions relating exclusively to Category B, including its eligibility, technical evaluation, financial evaluation, award and Price Bid, shall stand deleted.

2. INDICATIVE ACCOMMODATION REQUIREMENT

The indicative accommodation requirement shall continue to be approximately 125 rooms per night for the nights of 07, 08 and 09 October 2026, primarily on single-occupancy basis.

The requirement is indicative and may increase or decrease depending upon final participation, travel schedules and administrative requirements. The indicative quantity shall not constitute guaranteed business.

The Main Conference Hotel shall itself have and commit a minimum of 50 rooms per night, as stipulated in the original RFP.

3. ARRANGEMENT OF ADDITIONAL / OVERFLOW ACCOMMODATION

The successful bidder shall provide the maximum feasible accommodation from its own available room inventory.

Where the entire accommodation requirement cannot be accommodated within the Main Conference Hotel, the successful bidder shall arrange the balance requirement through one or more suitable hotels/accommodation properties within Jagdalpur, subject to prior approval of the Department.

- Such additional accommodation shall be of suitable and comparable standard for accommodation of Conference delegates.
- It shall have properly maintained air-conditioned rooms with attached bathrooms and essential facilities including clean linen/towels, toiletries, drinking water, Wi-Fi, housekeeping and adequate power backup.
- It shall be located within Jagdalpur and be operationally suitable for movement of delegates to/from the Conference Venue.
- It shall be arranged and coordinated entirely by the successful bidder.
- It shall be subject to verification/inspection and approval by the Department wherever considered necessary.

The bidder shall not be required to identify the additional accommodation properties at the bid- submission stage. Such properties shall be proposed by the successful bidder after award and shall be subject to prior approval of the Department.

The successful bidder shall utilise the maximum feasible approved room inventory of the Main Conference Hotel before arranging additional accommodation. Additional accommodation shall be utilised only to the extent authorised by the Department

4. SINGLE CONTRACTUAL RESPONSIBILITY

Notwithstanding that any portion of accommodation or any permissible ancillary service may be arranged through another approved hotel/service provider, the successful Main Conference Hotel shall remain fully and solely responsible to the Department for satisfactory performance of the complete contract.

booking and blocking of additional rooms;

coordination with additional accommodation properties;
rooming-list implementation;
delegate check-in/check-out coordination;
quality and service standards;
breakfast and included amenities;
resolution of complaints/service deficiencies; and
settlement of payments with such additional hotel(s)/service provider(s).

No direct contractual relationship shall arise between the Department and any additional hotel/service provider engaged by the successful bidder.

5. BILLING FOR ADDITIONAL ACCOMMODATION

The successful bidder shall remain the single billing entity for all accommodation.

Accommodation in the Main Conference Hotel shall be billed at the accepted **Main Hotel Room Rate**, while accommodation in approved additional properties shall be billed at the accepted **Additional Accommodation Room Rate**, as quoted in the Price Bid.

The accepted Additional Accommodation Room Rate shall constitute the maximum payable rate irrespective of the actual commercial arrangement entered into by the successful bidder with the approved additional accommodation provider.

No amount exceeding the respective accepted rates shall be payable. No separate commission, booking, coordination, facilitation fee, markup or surcharge shall be payable for arranging additional accommodation.

Payment shall be restricted to rooms actually authorised and availed. The successful bidder shall independently settle all dues of additional accommodation providers

6. ROOM BLOCKING AND ROOMING LIST

Upon issuance of the Work Order, the successful bidder shall block its committed room inventory for the nights of 07, 08 and 09 October 2026.

Based upon the final requirement communicated by the Department, the successful bidder shall additionally block the required number of rooms in approved additional accommodation properties.

The Department shall provide/update the Rooming List based on confirmed participation and travel schedules. Rooms specifically confirmed by the Department shall not be released or substituted without prior approval of the authorised officer.

7. ROOM TARIFF AND INCLUDED SERVICES

The bidder shall quote separately:

- (a) Main Hotel Room Rate** – Single Occupancy Room per night; and
- (b) Additional Accommodation Room Rate** – maximum rate per Single Occupancy Room per night for accommodation arranged in approved additional properties

Both rates shall include breakfast, Wi-Fi, drinking water, housekeeping, clean linen/towels, toiletries, power backup and normal hotel amenities.

The accepted rates shall remain firm during the contract period, except applicable GST as provided in the RFP.

No compulsory service charge, resort fee, booking charge or similar surcharge shall be payable separately, except applicable GST.

8. QUALITY STANDARDS FOR ADDITIONAL ACCOMMODATION

The successful bidder shall ensure that all additional accommodation arranged by it is suitable for the level of delegates attending the National Conference.

The Department may inspect or verify any proposed additional accommodation property before approval and may require replacement of any property considered unsuitable.

Approval by the Department shall not dilute or transfer the successful bidder's responsibility for satisfactory service delivery. Any material deficiency in accommodation or services at an additional property shall be treated as a service deficiency attributable to the successful bidder itself.

9. OVERBOOKING / FAILURE TO PROVIDE ACCOMMODATION

Confirmed accommodation shall not be denied on account of overbooking, commercial commitments or failure of an additional hotel/service provider engaged by the successful bidder.

In the event of non-availability of any confirmed room, the successful bidder shall immediately arrange equivalent or superior alternative accommodation, including necessary transportation wherever required, without additional financial liability to the Department.

Such arrangement shall be without prejudice to the Department's right to take action for

service deficiency in accordance with the RFP.

10. ELIGIBILITY CRITERIA

The eligibility criteria applicable to the erstwhile Category A - Main Conference Hotel shall apply to this procurement.

- The offered Main Conference Hotel shall be located within Jagdalpur.
- It shall have minimum committed availability of 50 rooms per night.
- It shall have a Conference Hall/Auditorium suitable for approximately 150 delegates or more.
- It shall possess the prescribed statutory registrations/licences.
- It shall satisfy the remaining eligibility requirements specified in the original RFP.

The additional/overflow properties arranged after award shall not be treated as separate bidders and shall not independently participate in the tender. However, they shall meet the accommodation/service standards specified in this Corrigendum and shall be subject to Departmental approval.

11. TECHNICAL EVALUATION

The separate Technical Evaluation - Category B under Clause 8 of the RFP shall stand deleted.

Technical evaluation shall be conducted only for the Main Conference Hotel, on the parameters and maximum marks prescribed under the existing Technical Evaluation - Category A. The mandatory physical inspection and technical evaluation provisions applicable to the Main Conference Hotel shall continue to apply.

The successful bidder's proposed additional accommodation properties may subsequently be inspected/verified for suitability, but such subsequent approval shall not constitute a separate QCBS evaluation.

12. QCBS METHODOLOGY

Selection of the Main Conference Hotel shall continue through Quality and Cost Based Selection (QCBS).

Technical Score - 30% | Financial Score - 70%

The existing normalization methodology, minimum technical qualifying score, combined QCBS formula and tie-breaking provisions prescribed in the RFP shall remain unchanged.

13. FINANCIAL EVALUATION

Financial Evaluation shall be undertaken for the Main Conference Hotel/Successful Bidder based on:

- Main Hotel Accommodation;
- Additional/Overflow Accommodation;
- Food/Catering Services; and
- Complete Conference/Technical/Hospitality/Cultural Support Package.

For uniform bid comparison, accommodation cost shall be evaluated as:

$$150 \quad \text{Room-Nights} \quad \times \quad \text{Main Hotel Room Rate} \\ + 225 \text{ Room-Nights} \times \text{Additional Accommodation Room Rate}$$

The above quantities are solely for financial evaluation and shall not constitute guaranteed business. Actual payment shall be based on quantities duly authorised and availed.

Clause 10.2 relating to separate Category-B evaluation shall stand deleted.

14. AWARD OF CONTRACT

There shall be one selection/award for the Main Conference Hotel based on the QCBS methodology prescribed in the RFP.

- its committed room inventory;
- Conference Venue and associated facilities;
- catering/hospitality/technical arrangements; and
- additional accommodation required by the Department through approved properties.

The Department may increase or decrease the indicative requirement depending upon actual participation without alteration of the accepted unit rates.

15. PRICE BID / ANNEXURES

Annexure-IV shall be renamed “**PRICE BID – MAIN CONFERENCE HOTEL / SUCCESSFUL BIDDER**” and shall provide separate fields for:

- A. Main Hotel – Single Occupancy Room/night: ₹_____**
B. Additional Accommodation – Maximum Single Occupancy Room/night: ₹_____

For financial evaluation, the quantities shall be 150 **Room-Nights for Main Hotel Accommodation and 225 Room-Nights for Additional Accommodation.**

Annexure-V shall stand deleted. The field “Category Applied For (A/B/Both)” in Annexure-II shall also stand deleted.

The Department reserves the right to examine the reasonableness of the quoted rates in accordance with applicable procurement provisions. No post-award enhancement of either accepted room rate shall be permissible.

16. TECHNICAL BID DOCUMENTS

Annexure-I shall continue to apply to the Main Conference Hotel. References therein to “Category A” shall be read as “Main Conference Hotel”. No separate technical-bid documents relating to Category B shall be required.

Documents relating to additional accommodation properties may be sought from the successful bidder after award for verification/approval before placement of delegates.

17. PAYMENT TERMS

The existing Payment Terms of the RFP shall continue to apply. Payment shall be limited to accommodation and services actually authorised and availed, including approved additional accommodation arranged through the successful bidder, subject to cancellation/no-show provisions and statutory deductions.

The Department shall make payment only to the successful bidder/Main Conference Hotel and shall not make separate payment to additional accommodation providers engaged by it.

18. SERVICE DEFICIENCY

The service-deficiency provisions contained in the RFP shall apply equally to services provided directly by the Main Conference Hotel and services/accommodation arranged by it through approved additional properties or service providers.

Failure of an additional hotel/service provider engaged by the successful bidder shall not relieve the successful bidder of any contractual obligation or liability.

The Department may require immediate rectification, make proportionate deductions, recover reasonable cost of alternate arrangements and/or take other action permissible under the Work Order/applicable rules.

19. EFFECT OF CORRIGENDUM

This Corrigendum shall form an integral part of the original RFP dated 18.09.2026.

In case of any inconsistency between the original RFP and this Corrigendum, the provisions of this Corrigendum shall prevail to the extent of such inconsistency.

All provisions relating exclusively to Category B - Additional Accommodation Hotel shall stand deleted.

Except as specifically modified through this Corrigendum, all other terms and conditions of the original RFP shall remain unchanged and continue to apply.